

Office of the Registrar

Comilla University

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রেজিস্ট্রার কার্যালয় কুমিল্লা বিশ্ববিদ্যালয়

কুমিল্লা-৩৫০৬, বাংলাদেশ

ফোন : (+৮৮) ০২৩৩৪৪১১১৪৫

ফ্যাক্স : (+৮৮) ০২৩৩৪৪১১১৩৫

মোবাইল : (+৮৮) ০১৭৯০৯৭৭৪৯৭

ই-মেইল : registrar@cou.ac.bd

Memo no: CoU/Registrar/Person-13/2007/1207

Date: 19.05.2026

Order

Sub: Leave permission for Finland and Sweden.

The authority of this university has permitted **Masuda Kamal**, Passport Number: **B00041053** to go to **Finland and Sweden** for Participating RESHAPE (Regenerating Socio-Cultural Sustainability and planetary Wellbeing in Higher Education) project activities organized by Turku University, Joukahaisenkatu 3, 20520 Turku, Finland. For this purpose, she has been granted 27 days (May 24 to June 20, 2026) outside Bangladesh (**Finland and Sweden**) leave. The leave from May 24 to June 13 (20 days) will not be deducted from the account of her leave as the administrative and academic activities of this university will remain closed due to **Eid-ul-Ajha** and the leave from June 14 to 20 (07 days) will be treated as earned leave with full average pay. This order has been issued under the authority provided by the Government of Bangladesh Vide Memo No: 03.069.025. 06.00. 003.2011-144(500), dated the 19th June 2011.

The expenses relating to this purpose will not be borne by Comilla University. After ending the leave she will be back to country and submit joining letter through respective authority.

By order

 19.05.2026

(Mohammad Nurul Karim Chowdhury)

Registrar (Additional Charge)

Comilla University

Cumilla, Bangladesh

Mobile: 01712-644277.

Masuda Kamal

Professor

Department of Public Administration

and

Pro-Vice Chancellor

Comilla University

Cumilla, Bangladesh.

Memo no: CoU/Registrar/Person-13/2007/1207

Date: 19.05.2026

Copy forwarded for information & necessary action to (Not in accordance with seniority):

1. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
3. Dean (All), Faculty of Social Science, Comilla University, Cumilla.
4. Head (All), Department of Public Administration, Comilla University, Cumilla.
5. Controller of Exam, Comilla University, Cumilla.
6. Director in charge (F&A), Comilla University, Cumilla.
7. Director in charge (ICT Cell), Comilla University, Cumilla.
8. Concern Immigration Officer of Bangladesh.
9. P.S to VC, Comilla University, Cumilla (for Informing the Honorable VC).
10. P.S to Pro-VC, Comilla University, Cumilla (for Informing the Honorable Pro-VC).
11. P.A to Treasurer, Comilla University, Cumilla (for Informing the Honorable Treasurer).
12. Personal File.
13. Office Copy.

 19.05.2026

(Biplob Majumder)

Deputy Registrar

Comilla University

Cumilla, Bangladesh.