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Memo no: CoU/Registrar/Abroad Conf. & Sem.-970/2024/ 1595 Date: 31.08.2025

(Corrected)

Order

Subject: Permission to proceed to Malaysia.

The Authorithy of this university has permitted **Md Mhedi Hasan**, Passport Number: **A19809223** to go to **Malaysia** for attending in a conference that will be held in Universiti Kabangsaan Malaysia (UKM), **Malaysia**. On this purpose he has been granted 05 days (September 21 to 25, 2025) duty leave and 05 days (September 26 to 30, 2025) station leave. This order has been issued under the authority provided by the Government of Bangladesh Vide Memo No: 03.069.025. 06.00. 003.2011-144 (500), dated the 19th June 2011.

After ending the leave he will be back to country and submit joining letter to the Registrar through respective authority.

By order

31.08.2025

(Professor Dr. Mohammad Anwar Hossen)
Registrar (Additional Charge)
Comilla University
Cumilla, Bangladesh
Mobile: 01712-509430.

Md Mhedi Hasan
Associate professor
Department of Information & Communication Technology
Comilla University
Cumilla, Bangladesh.

Memo no: CoU/Registrar/Abroad Conf. & Sem.-970/2024/ 1595 Date: 31.08.2025

Copy forwarded for information & necessary action to (Not in accordance with seniority):

1. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
3. Dean, Faculty of Engineering, Comilla University, Cumilla.
4. Head, Department of Information & Communication Technology, Comilla University, Cumilla.
5. Director in Charge (F&A), Comilla University, Cumilla.
6. Controller of Exam (In charge), Comilla University, Cumilla.
7. The Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
8. Senior Programmer, Office of the Director (ICT), Comilla University, Cumilla.
9. P.S to VC, Comilla University, Cumilla (for Informing the Honorable VC).
10. P.S to Pro-VC, Comilla University, Cumilla (for Informing the Honorable Pro-VC).
11. P.A to Treasurer, Comilla University, Cumilla (for Informing the Honorable Treasurer).
12. Personal File.
13. Related Documents.
14. Office Copy.

31.08.2025

(Biplob Majumder)
Deputy Registrar
Comilla University
Cumilla, Bangladesh.