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Memo no: CoU/Registrar/Person-19/2007/ 1747 Date: 11.11.2026

# Order

**Subject: Permission to proceed to Sri Lanka.**

The authority of this university has permitted **Mohammad Solaiman**, Passport Number: **A11070326** to go to Sri Lanka for the purpose of participating in a conference titled "17th International Conference on Business and Information (ICBI)", will be held at University of Kelaniya, Sri Lanka. For this purpose he has been granted 05 days (November 18 to 22, 2026) outside Bangladesh (Sri Lanka) leave. The leave will be treated as duty leave. This order has been issued under the authority provided by the Government of Bangladesh Vide Memo No: 03.069.025. 06.00. 003.2011-144 (500), dated the 19th June 2011.

The expenses relating to this purpose will not be borne by Comilla University. After ending the leave he must be back to Bangladesh and submit a joining letter with respective documents to the Registrar through respective authority.

**By order**

11.11.2026
**(Mohammad Nurul Karim Chowdhury)**
Registrar (Additional Charge)
Comilla University
Cumilla, Bangladesh.

**Mohammad Solaiman**
Professor
Department of Marketing
Comilla University
Cumilla, Bangladesh.

Memo no: CoU/Registrar/Person-19/2007/ 1747 Date: 11.11.2026

**Copy forwarded for information & necessary action to (Not in accordance with seniority):**

1. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
3. Dean, Faculty of Business Studies, Comilla University, Cumilla.
4. Head, Department of Marketing, Comilla University, Cumilla.
5. Controller of Exam, Comilla University, Cumilla.
6. Director (F&A), Comilla University, Cumilla.
7. Director in charge (ICT Cell), Comilla University, Cumilla.
8. The Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
9. P.S to VC, Comilla University, Cumilla (for Informing the Honorable VC).
10. P.S to Pro-VC, Comilla University, Cumilla (for Informing the Honorable Pro-VC).
11. P.A to Treasurer, Comilla University, Cumilla (for Informing the Honorable Treasurer).
12. Personal File.
13. Office Copy.

11.11.2026
**(Biplob Majumder)**
Deputy Registrar
Comilla University
Cumilla, Bangladesh.