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Memo no: CoU/Registrar/Person-495/2013/ 6221 Date: 08.11.2026

Order

Subject: Permission to proceed to the USA.

The authority of this university has permitted 90 days outside Bangladesh leave for the USA in favour of **Md Asaduzzaman**, Passport Number: **A14223400.** Within this period he has been permitted 11 days duty leave from November 12 to 22, 2026 for the purpose of participating in a conference and annual meeting organized by "American Anthropological Association (AAA)", will be held in St. Louis and the remaining leave from November 23, 2026 to February 09, 2027 (79 days) will be treated as earned leave with full average pay for the purpose of family affairs. This order has been issued under the authority provided by the Government of Bangladesh Vide Memo No: 03.069.025. 06.00. 003.2011-144 (500), dated the 19th June 2011.

The expenses relating to this purpose will not be borne by Comilla University. After ending the leave he must be back to Bangladesh and submit a joining letter with respective documents to the Registrar through respective authority.

By order

08.11.2026
(Mohammad Nurul Karim Chowdhury)
Registrar (Additional Charge)
Comilla University
Cumilla, Bangladesh
Mobile: 01712-644277.

Md Asaduzzaman
Associate Professor
Department of Anthropology
Comilla University
Cumilla, Bangladesh.

Memo no: CoU/Registrar/Person-495/2013/ 6221 Date: 08.11.2026

Copy forwarded for information & necessary action to (Not in accordance with seniority)**:**

1. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
3. Dean, Faculty of Social Science, Comilla University, Cumilla.
4. Head, Department of Anthropology, Comilla University, Cumilla.
5. Controller of Exam, Comilla University, Cumilla.
6. Director in Charge (F&A), Comilla University, Cumilla.
7. Director in charge (ICT Cell), Comilla University, Cumilla, Bangladesh.
8. Concern Immigration Officer of Bangladesh.
9. P.S to VC, Comilla University, Cumilla (for Informing the Honorable VC).
10. P.S to Pro-VC, Comilla University, Cumilla (for Informing the Honorable Pro-VC).
11. P.A to Treasurer, Comilla University, Cumilla (for Informing the Honorable Treasurer).
12. Personal File.
13. Office Copy.

08.11.2026
(Biplob Majumder)
Deputy Registrar
Comilla University
Cumilla, Bangladesh.